

# Our Lady of Fatima



Patron Bishop of Ferns

## School Enrolment Policy

Our Mission in Our Lady of Fatima School is to provide a happy and secure learning environment where we value and develop the whole person to their full potential and celebrate each student's uniqueness and personal qualities.


The following criteria must be fulfilled in order to be placed on the School Waiting list and therefore considered for enrolment:

1. Boys and girls between the ages of 4 and 18.
2. Students must have undergone psychological assessment and found to be functioning at the level of Mild General Learning Difficulty, IQ 50 to 70 or at either end of the spectrum.  
A written report from a Psychologist to be furnished with the school which recommends a placement in Special School.
3. Students must reside in our catchment area, i.e. where Our Lady of Fatima School is the nearest Special School.
4. Consent of parents / guardians. The consent of both parents to enrolment is a necessity if there is joint guardianship.
5. The school operates a waiting list. There is a separate list for each school year. Students from one list do not automatically transfer onto the next. They can however be on a number of lists simultaneously.
6. A place will be offered to whoever is currently top of the waiting list, for that year, until all vacancies have been filled. At the end of that school year this list ceases to exist.

7. 4/5 places will be reserved each year for children who haven't been in school before aged 5 years or younger. In the event that these places are not all required for early intervention, the vacancy will be offered to whoever is currently top of the waiting list.
8. Following application for enrolment from parents, the Principal, School authorities, Dept. of Education will investigate the application and pursue it to its conclusion.
9. Admission/Readmission may not apply if a student has not adhered to Code of Discipline and has a history of unacceptable/abusive/disruptive/violent behaviour.
10. The support of parents for the Code of Discipline is a requirement of entry and a place at Our Lady of Fatima School.

**Reviewed and ratified by the Board of Management on 3<sup>rd</sup> May, 2016.**

**Reviewed most recently on: 13<sup>th</sup> March 2018**

Signed  \_\_\_\_\_  
**Chairperson, Board of Management.**